



## APPLICATION PROCESS

**WANT TO APPLY for a place on the GAPYEAR Experience – Adventure Leadership Training programme?**

**What you need to do is:**

1. Complete the attached **Horizons Unlimited, GAPYEAR “Application Form”**
2. **Attach a covering letter** that includes
  - a) which programme you are applying for:
    - Level 1, Summer 2010 (Jan – May 2010).
    - Level 2 (September – November 2010)
  - b) contact details (name, addresses and phone numbers) for **two referees**. If you are a school leaver, one of these should be from your school. If you are a mature student, one should be from an employer.
3. **Add copies of your CV and two testimonials/references.**
4. **Post it all to:**  
GAPYEAR Experience  
HORIZONS UNLIMITED  
PO Box 19 940  
Christchurch

For more information call us: 03 384 0384  
or email: [info@horizons.co.nz](mailto:info@horizons.co.nz)

5. We will **acknowledge** receiving your application by phone, e-mail or letter.

**After you have applied:**

1. We will **arrange an interview** with you (this can be by phone)
2. We will contact at least one of your referees
3. We then advise you of the outcome of your application.

The selection criteria are:

- Minimum of 36 credits NCEA L 1, including 12 Credits in English
- Keen interest in having an adventure
- Suitability to be employed to work with children (we will require all applicants to complete a police clearance form before they undertake the work experience sections of the programme)
- Be physically fit
- Swimming ability
- Meet required level of spoken English.

**If Accepted** – We will offer you a place on the programme and send you an Enrolment Package. You can then apply for student loans/allowances (if applicable).

**H O R I Z O N S**  
**U N L I M I T E D**

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